

CALIFORNIA NATIONAL GUARD  
COUNTERDRUG TASK FORCE  
TOUR ANNOUNCEMENT

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1. Tour # CD 05-37

2. Position: Intelligence Analyst

3. Location: Various locations throughout the state

4. Opening Date: 15 August 2005

5. Closing Date: 15 September 2005

**NOTE: COMPLETED APPLICATIONS MUST ARRIVE NLT COB OF THE CLOSING DATE.**

6. Grade Range: E-1 to E-6

7. Personnel Eligible to apply:            ☒ Air            ☒ Female            ☐ Officer  
   ☒ Army            ☒ Male            ☐ Warrant Officer  
   ☒ Enlisted

8. Selecting Supervisor: Team Commander

9. Military Status: FTNGD-CD Title 32, Section 502(f)

10. This is a Counterdrug Task Force statewide announcement for eight 8 Intelligence Analysts.

11. Job Description:

a. All-source analyst with responsibilities for projects and activities within assigned law enforcement agency's area of interest.

b. Access local and national intelligence information databases to respond to/validate requests for intelligence information.

c. Produces communications to law enforcement entities in a clear, concise, and logical manner.

d. Reviews investigative intelligence reports and intelligence from various agencies.

e. Forms and maintains liaison with local, state, and federal contacts within the intelligence and law enforcement communities.

f. Prepares finished intelligence reports, charts, and graphs.

g. Ensures compliance with local authorities, state authorities, federal authorities, DoD, Army and Air Force regulations, laws, executive orders, and directives.

h. General office functions.

12. Qualifications:

a. Required aptitude scores for Army of 105 on ST and Air Force of 55 on General.

b. Require a Secret clearance (some positions require Top Secret) and a satisfactory background check performed by assigned LEA with no adverse actions or derogatory comments.

c. Prefer military intelligence career fields; MOS of 96/97/98 or AFSC of 1N – Intelligence (however, not required).

d. E-5 applicants and below preferred, but may consider qualified E-6s.

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e. Good computer skills and working knowledge of Microsoft Office family of software (i.e., Access, Excel, Power Point and Word) is desired. Knowledge of Pen-Link, Analyst Notebook, or other link analysis software preferred but not required.

f. Ability to work flexible hours and work assignments.

g. Must meet applicable Army or Air Force physical fitness standards.

h. Be of high moral and ethical standards.

i. Possession of good written and verbal skills is necessary.

j. Motivated self starter and team oriented

k. Willing to travel.

13. Application packets must, as a minimum, contain the following documents: **(NOTE: Failure to provide any of the items below will result in disqualification and your application will not be considered.)**

**a. Current Counterdrug (CD) members:**

(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Copy of your last three (3) CD evaluations.

(4) Team Commander/OIC's acknowledgement/recommendation.

(5) Copy of last DA Form 705 (Army) or physical fitness verification memorandum (ANG)

**b. Non-Counterdrug members:**

(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Letter of recommendation from M-day Unit Commander.

(4) Three letters of recommendation with personal reference and point of contact (recommended but not required).

(5) Copy of most recent physical examination (SF 88 and SF 93 or DD Form 2807-1 and 2808).

(6) Proof of HIV testing within six months of duty start date.

(7) Copy of all previous DD Forms 214 (copy must include bottom portion that identifies SPD code.

(8) Army: PQR, and RPAS statement. Air: Report Individual Person (RIP).

(9) Army: Current DA Form 705 with passing score within the last 12 months. Air: Physical Fitness Verification Memorandum.

(10) Last three NCOER's (ARNG applicants) or EPR's (ANG applicants).

(11) Completed and signed CD Form 301 (on CD website).

(12) Completed and signed CD Form 302 (on CD website).

14. Unique requirements for Counterdrug duty.

a. Urinalysis testing upon entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under ADAPCP or the ANG Drug Abuse Testing Program.

b. Requirement to continue attendance at IDT/IAD and AT while on FTNGDCD.

c. Status of employment is year to year subject to available funding.

d. DMV records review, criminal records checks, and/or security screening of applicants will be performed prior to entry on duty and that derogatory reports may result in their application being denied.

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e. Standards of Conduct.

(1) Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.

(2) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.

15. Other considerations:

a. Applicants must possess a Favorable Entrance National Agency Check /National Agency Check (ENTNAC/NAC) within past 10 years.

b. Personnel entering FTNGDCD must meet the medical standards set forth in AR 40-501, Chapter 2 or AFI 48-123, Attachment 2. This requirement can be met for soldiers with a current (within the last 60 days) Annual Medical Certificate reviewed by the State Surgeon, or Physician/Physician Assistant/Nurse Practitioner designee and a letter signed by the State Surgeon stating that the individual's retention physical meets the standards of AR 40-501, Chapter 2. If the soldier's condition warrants a 3 or 4 designation on any PULHES profiles, the soldier must appear before the State Medical Retention Board and be found to be deployable and meet retention standards of AR 40-501, Chapter 2, prior to FTNGDCD duty.

c. Army National Guard personnel must meet the HIV testing requirements of AR 600-110 (Identification, Surveillance and Administration of Personnel Infected with Human Immunodeficiency Virus (HIV).

d. Air National Guard members must have a periodic medical examination within 24 months prior to entry and a current HIV test within 180 days prior to entry. ANG members age 40 or older must have an exercise tolerance treadmill test if the Cardiac Risk Index (CRI) is 10,000 or greater.

16. Equal Opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

17. Questions regarding application packets can be directed to the J-1 at (916) 854-3707.

18. Submit Application To: California National Guard  
Counterdrug Task Force  
ATTN: CACSC-CD-J1  
10293 Rockingham Drive,  
Sacramento, CA 95827  
FAX: 916-854-3524